



# The Hundred of Hoo Academy

## Application for an Academy Place

Please complete all boxes, incomplete boxes or insufficient information may result in a delay processing your application.

<b>Forename(s)</b>		<b>Surname:</b>			
<b>Date of Birth:</b>		<b>Year Group:</b>		<b>Gender:</b>	M / F
<b>First/Home Language:</b>		<b>English Additional Language</b>	YES	NO	

<b>Name of Parent/Carer:</b>	
<b>Relationship to child:</b>	
<b>Home Address:</b>	
<b>Email Address:</b>	

<b>Contact Telephone numbers:</b>	
<b>Home:</b>	
<b>Work:</b>	
<b>Mobile:</b>	

<b>Do you have parental responsibility?</b>	YES	NO
<b>Please confirm that all parties with legal parental responsibility, agree with this change of school</b>	YES	NO
<b>If no please state who does</b>		

<b>For Looked After Children:</b>	
<b>Please give Social Workers name and contact details</b>	
<b>Local Authority Responsible for child:</b>	

Current or Previous School Details:			
Name of School:			
Address:			
Phone Number:		Email Address:	
School Contact:			

Is your child still on roll at this school	YES	NO
Is your child still attending this school	YES	NO
If your child has attended a Medway school or Academy previously or has been withdrawn from school to be educated otherwise, for example, at home, please give details – name of school / Academy and dates attended:		

Reason for Change of School:

Have you met with present school to discuss any concerns? If so please give details:

Has this pupil ever attended any of the Trust Schools, if yes please give details and reasons for leaving

Please give details of the pupil's attendance for the last two academic years including any reasons for poor attendance

<b>Please give details of any exclusions at any previous schools including reasons and duration.</b>

<b>Please give details of any internal sanctions at previous schools including detentions, time in isolation</b>

<b>Is the pupil Educational Health Care Plan or been agreed?</b>	YES	NO
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Evidence of this will be requested for the Admissions meeting

<b>SEN Level and Need (please state)</b>

<b>Does the pupil have support in class?</b>	YES	NO
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<b>Please tick the relevant boxes to indicate any additional support provided by previous school/s:</b>
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Support	Currently	In the Past
Anger Management		
Counselling		
Peer Mentoring		
Modified Timetable		
Support Unit		
Literacy		
Numeracy		
Other		

<b>Medical Needs / Medication</b>

**Home / Family Information that may be relevant to the application i.e siblings who currently attend the Academy, circumstances that have contributed to decision to move school etc**

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(Secondary School Only)

**If the pupil is in Key Stage 3, which Modern Foreign Language are they studying**

French	Spanish	German	Other (Please State):
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**If GCSE / other courses have been chosen or started please give full details including examination boards**

Subject	GCSE	BTEC	Date course started	Exam Board if known

**Have any courses been completed? Please give grades and details**

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**Does your child attend any School clubs? if yes please give details**

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**Does your child participate in any out of school activities ie Sport, Scouts, Guides etc ? Please give details**

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To ensure that you are able to access all the information that we provide during the admissions process:

Please tell us if you would like us to provide a translator, for the pre-admission meeting, and if so the language required.

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Would it be helpful for the forms to be available in a language other than English, if so please state which language you require.

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We are committed to making our admissions process as easily accessible as possible, and will do our best to accommodate your requests.

**Declaration of Parent/Carer**

The information I have provided on this form is correct and true to the best of my knowledge. I understand that if, at a later date, any of the information is found to be incorrect I may lose any place allocated to my child.

I give permission for the school to process all the information given in accordance with the admissions criteria and processes and to share this information with the local authority.

<b>Signed (Parent / Carer):</b>	
<b>Print Name:</b>	
<b>Date:</b>	

Please attach a copy of the pupil's latest school report

Once completed please return with **proof of your address (e.g. Council Tax Bill)** to:

Mrs S Pratten  
Admissions  
The Hundred of Hoo Academy  
Main Road  
Hoo  
Rochester Kent  
ME3 9HH

**Email:** admissions@hundredofhooacademy.org.uk

**Tel:** 01634 251443

**Privacy Notice:**

Leigh Academies Trust is the data controller for all information provided and gathered for the purposes of this application. All information will be held according to the Privacy Policies of the Leigh Academies Trust and these are available to view via this link

<http://www.leighacademiestrust.org.uk/privacypolicy/>